

Minutes: WPES Board Meeting
Tuesday, April 14, 2020

Attendance: Kim Ritger, Kristin Trulock, Ruth Scott, Beth Cannon, Taniqua Miller, Anna Summerlin, April Biagioni, Isaac Husseini, Jessica Lopes da Rosa-Spiegler, Leah Humphries, Ali Stoner, Mara Meagher.

Meeting commenced at 7:03pm with approval of minutes from March 3, 2020.

Principal's update:

- Thanks to families and staff for support of this transition. Plan for updates in terms of graduation, grades, transitioning the school year to fully online, etc.
- Hiring: moving forward with hiring, all interviews occurring virtually. Ms. Lambert will become the kindergarten teacher for next year and so will need to hire a paraprofessional position.
- Virtual book fair forthcoming.

School supplies:

- Supplier would like to start advertising for sales for the next school year. Kristin has been in communication with the vendor and board discussed an appropriate advertising timeline. Goal will be to start advertising on May 1. Marketing materials will be on Facebook and email blasts, etc. The parents will be under no obligation to buy.

Yearbook:

- Yearbook is almost complete. Can have it sent to the printer for distribution. Plan would be to compress the book pages to see if we can spare some costs (omitting the class pictures). New costs approximately \$3000, budgeted \$4500.

Tree sale:

- Order for next year's trees placed 3/31/2020 (Amy Husseini, Chris Stirn co-chairs). The order for next year will be smaller to reflect the smaller school size.

Parent funds leftovers: what should happen to the extra funds?

- PTA leadership will leave it to the room parents to distribute the funds to the teachers and staff at the end of the year. One of the classes made a donation to the PTA for next year since revenue loss from the school auction.
- Largest expenditures at the beginning of the year are teacher stipends. Classes may consider using those funds as PTA donation to fund teacher stipends for next year if funds are remaining.
- All employees are getting paid salaries during the COVID-19 shutdown.

Nominating Committee

- Heidi Hill and Hetal Rathod (co-chairs)
- Soliciting 3 other members to work on the committee

- Heidi has created a Google form for people to fill out for nominations (for either yourself or other potential nominees). The current PTA board plays no role in selection of nominees per Georgia PTA guidelines. Transition occurs between mid-May to June. Will vote on the new slate at the next PTA meeting in May.

Treasurer's Report: Isaac Hussein

- Projected balance for the 6/30/20 roughly \$23,949. This is roughly similar to our starting balance for this year roughly \$27,000. There is concern in asking the greater Winnona Park community for fundraising at this time given financial uncertainty in midst of pandemic.
- We are in a great place because of conservative budgeting over the last year. Also, we can consider foregoing kindergarten T-shirts and allowing the next PTA board to decide what they want to do with the funds.
- Fundraising:
 - o There are several items that may be amenable to online auction, including the raffle prizes. Could be fun for the community and something for families to look forward to. Leah estimates that if we auction off items, we could potentially make an additional \$13,000. There are equity concerns again about asking families who may have some financial hardships at this time.
 - o An additional suggestion is that after giving of the raffle prizes, can also thank the community for supporting the PTA and offering the opportunity for families to donate to the PTA through the website:
 - to support teacher stipends and field trips for next year
 - o Plan to table the auction items including the concert and will draw from the names that are already in the raffle pool.
 - o We will defer the concert at this time Leah will contact Emily to do it next year.
 - o In terms of corporate sponsorship, there are outstanding funds due but may be challenging to collect from our local businesses in midst of pandemic. Will need to evaluate on a case by case basis. Invoices were sent at the end of the calendar year (12/2019) and we will examine what businesses received benefits, etc.
- In terms of refunds for the auction, no one has requested a refund.
 - o We will offer people a taxable income form for 100% of the ticket costs.

Talley update:

- Jessica:
 - o Virtual Talley Street rallies
 - o The school counselor is offering virtual individual counseling meetings.
 - o PTO nominations for the next school year open and several positions open.
 - o Virtual reading ball (8.12.20)
 - o Virtual book fair

The board meeting was then opened to general questions:

- Issues with printing from Chromebooks for google classroom
- Plan to end the school year per CSD board for 5/22/20.

- 2nd grader: no end of year ceremonies planned just yet but will plan for a virtual celebration.
- Learning gaps coming back to school have been acknowledged. However, teachers have reviewed standards and most of the new concepts already introduced to students. More on this will be communicated with parents in the coming weeks.

Meeting adjourned at 8:47pm.

Our next meeting will be in mid-May.